

# Job Opportunity for Grad Students: Graduate Peer Tutor @ the Writing Center (RWIT)

**Support your peers' success; learn about writing across disciplines; gain expertise as an educator.**

## Job Description

**Graduate Peer Tutors** work for 4-6 hours per week as peer tutors in the Writing Center (in Berry 183 or online, via Zoom video conference), providing one-on-one writing and communication support to Dartmouth graduate students and postdocs. In addition to tutoring, Graduate Peer Tutors complete required training and professional development, attend monthly staff meetings during active terms, and support the Writing Center Director in advertising Graduate Peer Tutoring services to the campus. Pay: \$16/hr

Additional work beyond the weekly schedule may be available on a case-by-case basis, including participation in writing workshops, special assessment projects, and other initiatives.

Successful candidates will demonstrate:

- a record of excellence in academic writing within a specific disciplinary domain,
- familiarity with academic research methods in at least one disciplinary context,
- excellent one-on-one communication abilities,
- and some familiarity with collaborative peer learning environments.

Peer tutoring experience is preferred but not required. We welcome applications from graduate students in all disciplines.

## How to Apply

To apply, please email the Director of the Writing Center (RWIT), Liz Mackey ([liz.mackey@dartmouth.edu](mailto:liz.mackey@dartmouth.edu)), with an explanation of your interest and qualifications, a resume, and an academic writing sample of 10 or more pages.

Be prepared also to provide contact information for one reference, who should be able to speak to either your abilities as a writer or as a peer educator. Applications accepted until positions are filled.