



Student Academic Support Services Center  
Dartmouth College  
6064 Carson Hall, Suite 125, Hanover NH 03755-3529  
Tel: (603) 646-2243  
Fax: (603) 646-6166  
Email: [undergraduate.deans.office@dartmouth.edu](mailto:undergraduate.deans.office@dartmouth.edu)

## REQUEST TO RETURN FOLLOWING WITHDRAWAL FOR MEDICAL REASONS

Name \_\_\_\_\_ Class Year \_\_\_\_\_

Dartmouth ID \_\_\_\_\_ Date \_\_\_\_\_

Address (complete mailing address at which you can be reached)

\_\_\_\_\_

Phone number \_\_\_\_\_

Term you hope to return \_\_\_\_\_

Alternate e-mail address \_\_\_\_\_

- Medical returns require completion of two processes. One with the Undergraduate Deans Office and one with Dartmouth Health Services (Counseling or Primary Care).
  - This form is due at least **60 days** in advance of the first day of classes for the term you wish to enroll and should be returned to the Undergraduate Deans Office via your dean or [undergraduate.deans.office@dartmouth.edu](mailto:undergraduate.deans.office@dartmouth.edu). Applications not received or with some portion incomplete by the deadline will not be considered.
  - **The medical clearance process must be completed by the 60 day return deadline.** Students should begin discussions with Dartmouth Counseling or Primary Care staff well in advance of the deadline.
  - Your return cannot be acted upon until Dartmouth Health Services has medically cleared you for return. You will need to sign a release of information form allowing Dartmouth Health Services to communicate with our office.
  - All **financial balances** must be resolved, or a payment plan must be established with Campus Billing and DartCard Services by the return deadline.
  - Returning students are eligible to be on campus the day residence halls open for their term of enrollment.
  - Your return request will be reviewed by the Undergraduate Deans Office. Your responses to the questions below should be candid and complete.
1. In the space below or on a separate attachment, reflect on your overall academic and/or personal experience during your time at Dartmouth before your time away. From your perspective, what were the factors that contributed to you taking time away from school?

2. In the space below or on a separate attachment, please share some detailed information about the activities you have engaged in during your time away. These may include personal projects, employment, volunteer opportunities, academics, counseling and/or self-care practices, or other activities. How did these activities contribute to your learning and growth during your time away from school?

3. In the space below or on a separate attachment, please share why you believe you are now ready to return to school and complete your education. What changes, if any, do you intend to make, to help you reach your academic goals or plans?

