



Student Academic Support Services  
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**TO:** Members of the Class of 2026  
**FROM:** Undergraduate Deans Office  
**SUBJECT:** Instructions for selecting your D-Plan (Enrollment Pattern)  
**DATE:** Winter Term 2023

Once the spring term begins on March 27th, you will need to prepare to choose your enrollment pattern (D-Plan). Your D-Plan is an agreement with the College that details the sequence of On/Residence (R) terms and Off/Leave (L) terms that will culminate in your graduation. The deadline for choosing your D-Plan is **4:00 PM ET, Thursday, April 13, 2023**. PLEASE NOTE: this deadline does not apply to international students (see box below).

**\*\*\* INTERNATIONAL STUDENTS WITH F1 AND J1 VISA STATUS\*\*\***

Students on an F-1 or J-1 visa do not have to make any D-Plan elections now. F-1 and J-1 students receive a default D-Plan with all summer terms as Off/Leave (L), consistent with visa regulations, which does not cause a termination of Form I-20 or Form DS-2019. Notwithstanding, it is possible to change the default D-Plan and students may choose to terminate the Form I-20. Your D-Plan assignment will be available Tuesday, April 18, 2023. Students are strongly encouraged to use [The D-Plan Game](#) on the [OVIS website](#) to see how various plans affect visa status. They should then meet with their OVIS advisor, before making changes, to discuss possible D-Plan options and the timing of associated visa consequences.

- For the purpose of enrollment planning, you will only be asked to distinguish between terms spent earning Dartmouth course credits, **On/Residence (R) terms**, and terms not taking courses, **Off/Leave (L) terms**.
  - On/Residence (R) terms include Dartmouth off-campus programs such as Language Study Abroad (LSA/LSA+), Foreign Study Programs (FSP), and official Dartmouth exchange programs.
  - Off/Leave (L) terms may include transfer terms at institutions not part of an official exchange program. See the Registrar's [Non-Dartmouth Study Away website](#) for more information.
- D-Plan Requirements
  - Your D-Plan will consist of twelve On/Residence (R) terms and three Off/Leave (L) terms.
  - You may have, at most, seven fall or spring On/Residence (R) terms in total. Therefore, your initial plan will include at least one Off/Leave (L) term in the fall or spring of sophomore, junior, or senior year.
  - You may, at a later time, choose to take an Off-Campus Program (O) term, in place of one or more of your 12 On/Residence (R) terms, which does not count toward one of the seven allowed fall/spring residence On/Residence (R) terms.
  - You are expected to be On/Residence (R) during the summer term that immediately follows your sophomore year. You may substitute another summer term (or off-campus summer program) in satisfaction of the sophomore summer residence requirement.
  - You are expected to be On/Residence (R) for at least two terms of your senior year.
  - Students who had expected to graduate spring term of the fourth year after matriculation but are unable to do so for whatever reason may enroll an additional term to complete their degree. The additional term may be during the subsequent summer or winter term (only).

**\*\*\* ALL FINANCIAL AID RECIPIENTS\*\*\***

Enrollment for two or four terms in an academic year (summer through spring) will often impact the aid you receive when compared to a typical three-term pattern. Please contact the Financial Aid Office for more information.

**\*\*\* FEDERAL DIRECT LOAN BORROWERS\*\*\***

Taking two or more consecutive leave terms will use up your six-month grace period and put you into repayment. Contact the Financial Aid Office for more information.

**D-PLAN SELECTION PERIOD**

- You will be able to enter your D-Plan on **DartHub** from **March 27, 2023, 8 AM ET until April 13, 2023, 4 PM ET**.
- Your D-Plan assignment will be available **Tuesday, April 18 after 12:00 PM ET** on DartHub. Please check your assignment as soon as possible.

**PLEASE NOTE: STUDENTS WHO DO NOT FILE BY THE DEADLINE WILL BE ASSIGNED A D-PLAN.**

If you need assistance entering your D-Plan online, please reach out to the Undergraduate Deans Office at [undergraduate.deans.office@dartmouth.edu](mailto:undergraduate.deans.office@dartmouth.edu) in advance of the April 13 deadline.

## INSTRUCTIONS FOR ENTERING YOUR D-PAN CHOICES ONLINE

1. Go to [DartHub](http://darthub.dartmouth.edu) (<http://darthub.dartmouth.edu>) and log in.
2. Search for the “**D-Plan**” tile or find it in the “Degree Planning and Advising” section.
3. You will toggle the buttons to select the desired On/Residence (R) or Off/Leave (L) terms, *making sure that you choose three Off/Leave (L) terms*. For purpose of enrollment planning, if you are anticipating a Transfer (T) term, you should select Off/Leave (L). If you are anticipating an O (LSA/FSP/DSP) term or X (Exchange) term, you should select On/Residence (R). Later, these codes will be changed by the Registrar if your program is approved.
4. When you have selected your D-Plan, click the “**Save**” button. The application will notify you if there are problems with your D-Plan and will not let you save a D-Plan until it conforms to the policies.
5. Prior to the April 13 deadline only: if you have selected your choices and wish to submit a different selection, follow the same instructions to make your changes.
6. Results should be available on **Tuesday, April 18 after 12:00 PM**. You will be able to view your D-Plan by clicking on “**D-Plan**” in [DartHub](#).

## IMPORTANT REMINDERS

- *Student-athletes* may request exemption from certain residence requirements. However, these athletes must file a normal D-Plan now and then petition for exemption during the winter term of their sophomore year, after declaring their major.
- Future terms other than R, such as X (Dartmouth Exchange), O (Off-Campus Program), or T (Transfer) terms, will be submitted at a later time.
- Make sure you apply for housing on DartHub, Housing StarPortal by the applicable deadlines. Housing information, including dates and deadlines will be sent via email and posted on the [Office of Residential Life](#) website as soon as those dates have been determined. The website also includes information on winter, spring, and summer term housing assignment procedures.
- Once you receive your D-Plan, you may request a change of enrollment pattern, which will be granted subject to stated regulations and space limitations. Later changes and special requests for O (Off-Campus Program), X (Dartmouth Exchange Program), or T (Transfer Credit Program) terms should be made in the Registrar’s Office prior to the stated deadlines. If you accept admission to an LSA, FSP, DSP, or exchange program, your D-Plan will be changed from On/Residence (R) to the appropriate O or X by the Registrar’s Office.
- Because of the possibility of an oversubscribed term, requests for On/Residence (R) in a term you had intended to spend off-campus Off/Leave (L) must be made as early as possible.