



Undergraduate Deans Office

Student Academic Support Services Center
Dartmouth College
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TO: June Graduates

FROM: Mary Nyhan, Interim Director of the Undergraduate Deans Office, Sr. Assistant Dean of Undergraduate Students

DATE: May 2023

SUBJECT: PRE-COMMENCEMENT OBLIGATIONS

Congratulations on your upcoming graduation. To ensure that you receive a diploma after completing all academic and degree requirements, please review the list below and ensure these items are resolved by the stated deadlines. You will not receive your diploma until your obligations have been settled.

If these obligations remain unresolved, you will not receive a diploma when diplomas are distributed in Baker Library (Main Hall) following the Commencement ceremony. You will receive your diploma by mail after our office has been notified that all obligations have been settled.

1. LIBRARY: Deadline — Tuesday, June 6, 7 p.m.

Please return all library items no later than the above deadline. They may be returned in person or they may be placed in the book return in the Novack Café. If you believe you have lost materials, replacement costs can be paid in person at the Baker Circulation desk or over the phone. Fines and Fees will be transferred to DASH by May 17 and at that point only credit cards will be accepted. Questions? Email Baker.Circulation@Dartmouth.edu or call 603-646-2567.

2. COLLEGE BILLS: Deadline — Friday, June 9, 4 p.m.

Please settle all final Student Account Charges, including DartCard charges, tuition, room and board, and other charges online via D-Pay. Bills will be available electronically on May 26. Questions? Email campus.billing@dartmouth.edu or call Campus Billing and DartCard Services (603) 646-3230. Phone hours are weekdays 9:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m.

3. SHORT-TERM LOANS AND INTEREST PAYMENTS: Deadline — Monday, June 5, 4 p.m.

Please repay all loans in full through ECSI. Questions? Email Student.Loans@dartmouth.edu or call Student Loans at (603) 646-6375.

4. LONG-TERM FINANCIAL AID LOANS:

All students with long-term financial aid loans must complete an online Exit Counseling session for each loan. There are two types of sessions: one for students with [Federal Direct Loans](#) and/or one for borrowers of [College loan funds \(including Federal Perkins Loans\)](#). All sessions require personal references and parent/guardian contact information. You will need to provide name, address, and telephone number for all references.

FEDERAL DIRECT LOANS: Deadline — Friday, May 26, 12 p.m.

Exit Counseling will be completed online. You should have received an email the week of May 16 explaining how to complete the process using the studentaid.gov website. If you need any assistance with the process, please email financial.aid@dartmouth.edu or call the Financial Aid Office directly at (800) 443-3605.

COLLEGE LOANS (including Federal Perkins Loans): Deadline — Friday, May 26, 12 p.m.

Exit Counseling for College loan funds will be completed online. You should have received an email from webmaster@ecsi.net the week of May 1, explaining how to complete the process using the Heartland/ECSI website (<https://heartland.ecsi.net/>). If you need any assistance with the process, please email Student.Loans@Dartmouth.edu with questions or call 603-646-6375.

5. CAP AND GOWN SURVEY: While not required to receive your diploma, the Cap and Gown survey provides critical information for '24s, '25s, '26s, Dartmouth families, and incoming students. Please take 5 minutes to complete [this confidential survey](#), which enables the Center for Professional Development to [publish postgraduate plans](#) for your class, including chosen industries, popular roles and employers, graduate schools, geographic locations, salary ranges, and more. As we continue to assess the outcomes of a Dartmouth education, we also depend on this survey to guide new initiatives to better prepare our students for postgraduate success. If you have questions about the survey or encounter any technical difficulties, please contact the Office of Institutional Research (Institutional.Research@dartmouth.edu)

Before Commencement weekend, you will need to verify your completion of these obligations by checking with the appropriate offices listed above. Please help guarantee a smooth and joyful graduation week by resolving these obligations by the stated deadlines. Don't miss out on receiving your diploma because of an unreturned book or unpaid fee or fine!

Best wishes for a smooth end to spring term. We look forward to seeing you at Commencement.