



Student Academic Support Services Center
Dartmouth College
6064 Carson Hall, Suite 125, Hanover NH 03755-3529
Tel: (603) 646-2243
Fax: (603) 646-6166
Email: Undergraduate.Deans.Office@Dartmouth.Edu

TO: June Graduates
FROM: Larissa Hopkins, Interim Associate Dean of Undergraduate Students
DATE: May 2020
SUBJECT: PRE-GRADUATION OBLIGATIONS

Congratulations on your upcoming graduation. In order to ensure that you receive a diploma after completing all academic and degree requirements (when diplomas are able to be mailed), please review the list below and make sure these items are resolved by the stated deadline.

Due to current circumstances, diplomas will ship throughout the summer, for the protection of everyone's health and safety. However, if the obligations below remain unresolved, you will not receive a diploma when they are shipped to students. Your diploma will be mailed when our office is notified by our campus partners that all obligations have been settled.

1. LIBRARY: Deadline — Friday, June 12, 7 p.m.

For those of you who are off campus, the library will be contacting you with options for returning materials. For those of you who are on campus, please use the book drop in the Novack Café, which is accessible with your ID. If you believe you have lost materials, replacement costs should be settled by the above deadline. Questions? Email Baker.Circulation@Dartmouth.edu.

2. COLLEGE BILLS: Deadline — Friday, June 12, 4 p.m.

Please settle all final Student Account Charges, including DartCard charges, tuition, room and board, and other charges online via D-Pay. Bills will be available electronically on May 25. Questions? Email campus.billing@dartmouth.edu or call Campus Billing and DartCard Services (603) 646-3230. Phone hours are weekdays 9:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m.

3. SHORT-TERM LOANS AND INTEREST PAYMENTS: Deadline — Monday, June 8, 4 p.m.

Please repay all loans in full by sending payment to the Campus Billing and DartCard Services office: (Mailing Address) Dartmouth College, Campus Billing and DartCard Services, McNutt Hall, Room 103, Hanover, NH 03755. Questions? Email campus.billing@dartmouth.edu or call Campus Billing and DartCard Services (603) 646-3230.

4. LONG-TERM FINANCIAL AID LOANS:

All students with long-term financial aid loans must complete an online Exit Counseling session for each loan. There are two types of sessions: one for students with Federal Direct Loans and/or one for borrowers of College loan funds (including Federal Perkins Loans). All sessions require personal references and parent/guardian contact information. For references you will need to provide name, address, and telephone number.

FEDERAL DIRECT LOANS: Deadline — Friday, May 29, 12 p.m.

Exit Counseling will be completed online. You should have received an email the week of May 11 explaining how to complete the process using the studentaid.gov website. If you need any assistance with the process, please email financial.aid@dartmouth.edu or call the Financial Aid Office directly at (800) 443-3605.

COLLEGE LOANS (including Federal Perkins Loans): Deadline — Friday, May 29, 12 p.m.

Exit Counseling for College loan funds will be completed online. You should have received an email on May 6, explaining how to complete the process using the Heartland/ECSI website. If you need any assistance with the process, please email Student.Loans@Dartmouth.edu with questions or call 603-646-6375.

You will be able to verify your completion of these obligations during the week of June 8, by checking with the appropriate office, listed above. Remember: Should your obligation(s) remain unresolved, you will not receive a diploma when diplomas are shipped throughout the summer.

Please help guarantee a smooth graduation by resolving every obligation by the stated deadline. We send our best wishes during this challenging time.