

Dartmouth College
Fall 2022 Election Code



– ROLE OF THE ELECTION PLANNING AND ADVISORY COMMITTEE (EPAC) –

The Election Planning and Advisory Committee (“EPAC”) is a student-run committee formed each winter term to oversee campus-wide general elections. EPAC believes in and supports the philosophy that open, fair, and well-organized elections play an essential part in strengthening our community and student governance at Dartmouth College. EPAC strives to administer each election in accordance with the Dartmouth College [Principles of Community](#). Each year, EPAC is responsible for ensuring a fair election, setting a specific timeline for all official election events, publicizing the election and the process for becoming a candidate to all Dartmouth students, informing candidates of the election rules, adjudicating all campaign-related matters (including alleged campaign violations and clarifications to the Election Code), and publicizing the results of the campus-wide elections. EPAC will conduct the following elections for fall 2022:

- Class of 2026 House Senators (6 total)

THE 2022 ELECTION PLANNING AND ADVISORY COMMITTEE

Zipporah Abraham Paiss '23 (Chair)

Kyle Mullins '22

Maya Weerasooriya '23

Kate Pimentel '25

Michael Zhang '25

Will Elliott '25

Joe Castelot (*Advisor*)

Contact: Elections.Planning.and.Advisory.Committee@dartmouth.edu

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– LETTER FROM THE COMMITTEE –

Dear student body,

At last, another exciting election season is upon us. Over the years, EPAC has worked hard to create a fair, clear, effective, and comprehensive election code. It is an evolving document, the product of 18 years of work, and is constantly being updated to fit the needs of an ever-changing Dartmouth student community. Recent elections provided a great deal of lessons, many of which were implemented into this year's code. We expect that all candidates will thoroughly read and understand the rules set herein.

We are thrilled about the election ahead and wish you all the best of luck in your campaigns. We look forward to the positive change that each of you will bring during this election season.

We recommend visiting the [First Year Elections page](#) for an overview of this year's process.

Sincerely,

The Elections Planning and Advisory Committee

– ELECTION AND RESIDENCY REQUIREMENTS –

All prospective candidates are responsible for ensuring that they meet the following election and residency requirements. If a candidate fails to meet the requirements, the Chair of EPAC will notify the candidate. In the case of a clerical error or a misunderstanding of the requirements, the candidate may petition to the Chair of EPAC. If it has been determined that there was no misunderstanding or clerical error, the disqualification will stand. Once disqualified, the candidate may not run a write-in campaign.

[1.1] Election Requirements

- 1.1.1 All current undergraduate students in good standing with the College are eligible to run for elected positions.
- 1.1.2 A student running for any position while on academic probation during the campaign and election period must consult with their personal deans for a waiver to run.
- 1.1.3 **EPAC will send the disclosure form to candidates it may concern. Those candidates must submit the completed disclosure form with the petition to run.** Please see *Elections Timeline* for dates and times.

[1.2] Residency Requirements

- 1.2.1 EPAC defines “residency” as being enrolled in Dartmouth College classes or residing in the Upper Valley. Residency requirements vary depending on the position for which the candidate is running. The Dartmouth Plan **on file** must fulfill the residency requirements.
- 1.2.2 **House Senators:** All candidates must be in residence two of the four terms following the election (Summer, Fall, Winter, Spring). One of these terms must be Fall or Winter.

– CAMPAIGN RULES –

The campaign rules are the specific expectations of EPAC. EPAC emphasizes that these rules are not merely guidelines and that all candidates are expected to follow these rules. EPAC reserves the right and responsibility to disqualify candidates for violating the rules. Disqualified candidates will be ineligible to hold the position for which they ran, even if elected. If a vacancy occurs mid-year, the candidate may run for the vacant position if their new campaign is in accordance with the rules of the organization for which they are running.

Candidates are encouraged to consult EPAC regarding the rules or campaign strategies that may jeopardize the good standing of their campaign and result in disqualification. Candidates are encouraged to email EPAC (Elections.Planning.and.Advisory.Committee@dartmouth.edu) outlining questions and/or problems they have encountered during the election process. Emails received by EPAC will receive an official response within 24 hours.

[2.1] College Policies and Regulations

- 2.1.1 The candidate is expected to be familiar with the College's campus policies and regulations. Candidates are encouraged to seek information from appropriate departments such as the Office of Residential Life or Computing Services or from literature such as the Student Handbook and Community Expectations Agreement. Ignorance of a policy or regulation is not an excuse to violate the Code.
- 2.1.2 EPAC will address violations that impact the election process. EPAC assumes that individual departments will, at their discretion, investigate campaign actions that violate their department's policies or regulations.

[2.2] Becoming an Official Candidate

- 2.2.1 To be placed on the official ballot, all candidates must have a completed intent to run form submitted by **11:59 p.m. ET on Saturday, Oct. 8**. No signatures are required for House Senators.

[2.3] Write-in Candidates:

- 2.3.1 EPAC defines a write-in candidate as a student who did not file an intent to run form during the designated period but is engaged in actions generally associated with campaigning (see 2.5.1). EPAC also defines a write-in candidate as an individual who wins an election because they were "written-in" on the ballot, even if they did not organize a campaign. Write-in candidates will not be included in official EPAC programming (debates, election announcements, etc), nor will they be on the official ballot.

- 2.3.2 Both campaigning and non-campaigning write-in candidates are expected to comply with the same rules as all other candidates and are subject to the same eligibility requirements.
- 2.3.3 If a write-in candidate is elected, EPAC will confirm that candidate's eligibility with the Office of Community Standards and Accountability (CSA) before publicly releasing that candidate's name.
- 2.3.4 ***Traditional candidates who are disqualified by EPAC will not be permitted to assume any position to which they are elected, even if written in.***

[2.4] Organizing a Campaign

- 2.4.1 Organizing a campaign shall be defined as, but not limited to, the following criteria:
- Asking other students to help with a candidate's campaign;
 - Meeting with a group of students or using group communication media to develop campaign strategies;
 - Preparing campaign materials;
 - Communicating through physical and online media such as chalking and social media;
 - Solicitation of votes for a particular candidate.
- 2.4.2 Candidates are responsible for the actions of all persons working on their campaigns. Violations of election rules committed by a candidate and/or their campaign will be adjudicated by EPAC. Violations committed by individuals unaffiliated with a particular campaign will be referred to the Committee on Standards, if appropriate. EPAC will make the final judgment as to whether a violation was committed by the campaign or the individual.

[2.5] Definition of Campaigning

- 2.5.1 EPAC defines campaigning as actions including, but not limited to the following:
- Creating a campaign account on any social media or online platform
 - Sending correspondence to encourage a person to vote for a specific candidate;
 - Directly or indirectly advertising (paid or unpaid) on social media or online platforms;
 - Posting or sharing platform-related agendas on social media or online;
 - Sharing media on social platforms related to Dartmouth student issues with the addition of personal opinions or highlighting personal involvement in said issues;
 - Writing letters to the editor, guest columns, or other submissions in campus publications;
 - After having declared candidacy, using social media or other platforms to share one's opinion on student body issues or to influence individuals to vote.
- This list should not be considered comprehensive. Should questions arise, please contact the committee.*

[2.6] Negative Campaigning

- 2.6.1 EPAC expects candidates to run a clean, issue-oriented campaign that is consistent with our commitment to the *Principles of Community* (<https://student-affairs.dartmouth.edu/policy/principles-community>). The committee reserves the right to disqualify or sanction a candidate if it believes that the candidate or their campaign engages in libel (malicious, false print report) or slander (malicious, false verbal report). Criticism of other candidates' ideas or platforms is allowed; character attacks are not.
- 2.6.2 All candidates must be aware of and abide by Dartmouth College's non-discrimination policies, found at the following website:
<http://www.dartmouth.edu/sexualrespect/policies/nondiscrimination.html>
- 2.6.3 If candidates have questions as to appropriate campaign strategy, they should discuss their ideas with the Chair of EPAC prior to taking action. Ignorance of what constitutes negative campaigning is not an excuse for violating the Code.

[2.7] Spending Limits

- 2.7.1 To ensure that campaigns are open to all students, spending limits are as follows:
 - \$75.00 for Student Government House Senators
- 2.7.2 The spending limit includes all spending on behalf of the candidate, even if spent independently by individual supporters or an organization that supports the candidate without any coordination with the candidate's campaign. All funds provided by a student organization must be included in the candidate's spending limit, and usage of these funds must be permitted by the organization's policy. Spending beyond the specified limit is grounds for disqualification from the election.
- 2.7.3 Campaign spending includes all items used to create materials promoting your campaign, including poster boards, website maintenance costs, t-shirts, paints, all raw ingredients in campaign cookies, etc. Any products that candidates receive for free must still be included in campaign spending.
E.g.; If a candidate decides to make a t-shirt saying "Me for House Senator!" and wear it around campus, the candidate must record the purchase of the t-shirt in their campaign budget, even if they did not purchase the shirt specifically for the campaign.
- 2.7.4 Any professional services or software purchased to produce campaign materials must be included in the campaign expenditure sheet.
- 2.7.5 EPAC believes that lack of financial resources should not be a barrier to running for office. Therefore, candidates for the positions listed above will have their campaign expenses reimbursed after the election. If a candidate needs a cash advance rather than reimbursement, please contact Student Life Coordinator (Student.Life@Dartmouth.edu).
- 2.7.6 Prior to spending any money on the campaign, **all candidates must contact the EPAC Advisor** via the EPAC email (Elections.Planning.and.Advisory.Committee@dartmouth.edu) to discuss the process for filling out the Campaign Expenditure Sheet and collecting itemized receipts for all campaign expenditures.
- 2.7.7 **All candidates must return receipts prior to the voting period.** The candidates are required to return itemized receipts for all campaign expenditures to the EPAC by email **NO LATER THAN 11:00 a.m. ET on Monday, Oct. 17**. Each candidate should include all the receipts and a scan of the Campaign Expenditure Sheet. If no money is spent, there is no need to turn in an expenditure

form. It is important to note that failure to turn in receipts on time will be considered a violation of the campaign rules. Willful attempts to conceal receipts from the EPAC are considered a violation of the Dartmouth Community Standards principle and will be referred to the appropriate person.

[2.8] Prohibition on Sale of Campaign Merchandise

2.8.1 Candidates, their campaigns, their individual supporters, their organizational supporters, and others are not allowed to sell merchandise supporting a campaign or candidate at any point before or during the official campaign period. This restriction includes, but is not limited to the following instances where:

- Proceeds from merchandise sales are pledged to third parties, including registered charities;
- Sales are made at such a price as to merely recoup costs without seeking profits;
- Merchandise sold does not explicitly reference a specific candidate or campaign but, through its content, form, style, and/or other qualities, would lead a reasonable observer to associate it with a specific candidate or campaign;
- An organization is selling merchandise when EPAC has determined that such organization was formed primarily for the purpose of supporting a candidate or campaign, or when a pre-existing organization is currently operating primarily for the purpose of supporting a candidate or campaign.

– ADVERTISING –

EPAC has identified the most common methods of advertising used in campaigns. The committee has attempted to anticipate and address as many questions and issues that may arise. However, it is impossible for EPAC to anticipate all the methods of advertising that a candidate may choose to use. Candidates are encouraged to contact the EPAC email regarding specific questions related to advertising methods, particularly those methods that may be a possible violation of the EPAC campaign rules. EPAC will be available to answer any and all questions on advertising, and ignorance of the rules will be no excuse should a violation occur.

All campaigning materials must be removed within 48 hours of the announcement of the election results. Failure to do so may result in disqualification or other sanctions, as determined by EPAC.

[3.1] Posters and Fliers

- 3.1.1 Posters and fliers are permitted so long as they do not exceed 11” x 17” and are only posted on bulletin boards (NO windows, walls, doors, etc.). We encourage candidates to limit themselves to one poster per bulletin board per candidate. The exception is that candidates (and their direct supporters) may post a poster or flier on their personal door. Damage caused by poster removal will be billed to the personal student account of the candidate advertised on the poster. Only the candidates themselves and their campaign teams may post posters and fliers.
- 3.1.2 Tearing down, defacing, or tampering with another candidate's properly placed poster in any way will result in sanctions up to and including disqualification from the election.
- 3.1.3 When printing to any printer, campaigns are encouraged to print only one copy per document. All other copies are strongly encouraged to be made at the Dartmouth College Copy Center (located off campus) because the expense can be charged directly to a chartstring, making reimbursement simpler. A record will be kept for all candidates and monitored by EPAC. All printed campaign materials must include the EPAC logo, which is on file at the Copy Center and available from the Office of Student Life in Collis 217.
- 3.1.4 Copying is not allowed in any other location.

[3.2] Banners

- 3.2.1 EPAC defines banners as anything larger than 11” x 17”. Please refer to the College’s student handbook for policies on banners. Banners are subject to the same EPAC rules as posters.

[3.3] Chalking

- 3.3.1 Candidates are required to follow all College policies in relation to chalking (i.e. no chalking on stairs, walls, under an overhang, etc.). Per College policies, chalking is only allowed on horizontal surfaces. All chalk expenditures must be reported as purchased.

[3.4] Door-to-Door Campaigning

- 3.4.1 Door-to-door campaigning is allowed. However, dropping any campaign material outside a room, under a door, or on a door (or doorknob) without speaking to the resident is a violation of College policy and EPAC rules. All door-to-door campaigning practices are to be suspended 24 hours prior to the opening of the voting website. Door-to-door solicitation of votes using a laptop or other electronic device is strictly prohibited.

[3.5] Tabling

- 3.5.1 Tabling is permitted in spaces reservable in the Dartmouth Event Management System (EMS.Dartmouth.edu) but EPAC must be made aware of where and when tabling will occur. Campaign materials displayed while tabling should be in accordance with EPAC guidelines. At no time may the voting website be accessed or displayed.
- 3.5.2 EMS.Dartmouth.edu only allows organizations to reserve events, not individuals. Because of this, any event reservations will be organized by EPAC.

[3.6] Forums

- 3.6.1 Public forums may be held at any time and any location except during official EPAC-sponsored events.
- 3.6.2 Should a candidate wish to host a public forum, that candidate must notify EPAC. If the candidate wishes to host this forum in a Dartmouth-administered public space or room, EPAC will arrange the reservation of the space or room, per clause 3.5.2. One EPAC representative must be present, committee members' availability permitting.

[3.7] Hinman Box Bulk Mailing

- 3.7.1 Only one Hinman Box bulk mailing (campus-wide or for a specific class year) per candidate will be allowed. Contact the Hinman Post Office directly to arrange a bulk mailing. No fees are

charged. If preparing a flier for a mailing, candidates must include the following as the return address: “Elections, 6135 Collis.” Any campaign material distributed through Hinman Box bulk mailing must bear the EPAC logo.

[3.8] Email

- 3.8.1 The EPAC rules fall in line with Dartmouth’s Computing Services’ email Policy (<https://policies.dartmouth.edu/policy/dartmouth-information-technology-policy>), which restricts students from mass emailing people unknown to the sender. In order to enforce this policy, **campaign emails may not be BCC’d**. Further, EPAC should be CC’d on all mass email campaigns at Elections.Planning.and.Advisory.Committee@dartmouth.edu. EPAC advises candidates to familiarize themselves with this and all other College policies.
- 3.8.2 Candidates and their campaigns **must use the All-Undergraduates listserv** for any campus-wide emails AND CC the EPAC email. **Each candidate is limited to sending three such emails** during the campaign period.

[3.9] Group Messaging Applications

- 3.9.1 EPAC defines group messaging applications to include all text messaging applications and all applications with similar functionalities, including but not limited to WhatsApp, Facebook Messenger, Line, GroupMe and Signal. Candidates and their campaigns are prohibited from sending messages to groups which count more than 150 members, with the exception of recognized student organizations.
- 3.9.2 After posting to a group, candidates must share a screenshot of their message with EPAC. Candidates and members of their campaigns may not be added to a student organization’s group messages for the sole purpose of sending campaign messages.

[3.10] Social Media

Social media includes, but is not limited to, Instagram, Twitter, Snapchat, TikTok, and Facebook. It also includes anonymous posting platforms.

- 3.10.1 EPAC does not require the EPAC logo to be placed on images utilized on these platforms. However, **candidates are required to tag EPAC in all social media posts and videos on the platforms on which EPAC is present.**

Instagram: @dartmouthepac

Twitter: @dartmouth_epac

Facebook: Dartmouth EPAC

TikTok: @dartmouthepac

- If candidates publish a social media post or video on any other social media not listed above, candidates must provide EPAC with a link to the post/video for monitoring purposes.
- 3.10.2 All social media posts must be accessible to EPAC. For instance, if a candidate wants to use a private Instagram account for campaign purposes, they must allow EPAC to follow them.
 - 3.10.3 The submission of an intent-to-run form is considered a declaration of candidacy. All actions taken on social media after candidacy has been declared **can** be considered campaigning.
 - 3.10.4 Candidates and their campaigns are not limited in the number of campaign-related social media posts they make; however, EPAC *strongly encourages* the creation of an account solely for the purpose of campaigning as opposed to campaigning on a pre-existing personal account.
 - 3.10.5 Campaigns and candidates are prohibited from posting advertisements or campaign material **in Facebook groups with over 2500 members**. Posting is allowed in groups smaller than 2500 members.

[3.11] Creative Advertising Techniques

- 3.11.1 Candidates are encouraged to be creative. When deploying strategies not specifically covered in the clauses above (e.g., social media campaigns, Snapchat filters, etc.), candidates must remember to stay within the expenditure limits as well to abide by other election rules. Should any candidate choose to use any medium of advertisement not covered, that candidate **is strongly encouraged to reach out to EPAC for consultation**. EPAC retains full discretion on any decisions regarding campaign techniques not specifically addressed herein.

– STUDENT ORGANIZATIONS AND THE ELECTION –

[4.1] Publications and the Election

- 4.1.1 EPAC defines a publication as an organization that publishes or distributes a work to campus at least once a term.
- 4.1.2 Candidates may use publications as a medium to express their platforms so long as the publications allow such content under their respective rules.
- 4.1.3 Candidates may not publish formal, written endorsements of another candidate or group of candidates in the same race.
- 4.1.4 Publications may print endorsements for particular candidates as often as they please.
- 4.1.5 If a candidate is also a member of a student publication that is covering the election, they should take all reasonable measures to ensure that they are not involved in the coverage of their election and that conflicts of interest are disclosed in published work.
- 4.1.6 Publications are encouraged to cover candidates impartially, endorsements notwithstanding.

[4.2] Organizational Endorsements

- 4.2.1 All organizations are allowed to publicly endorse candidates, as long as it does not violate clause 2.8.1.
- 4.2.2 **Student organizations are prohibited from mass Hinman mailing or emailing to campus** (e.g., emailing the Campus-Events listserv and VOX Daily) for campaign purposes.
- 4.2.3 Once an organization chooses to endorse a candidate, it may send **one** email per candidate endorsement to its membership lists outlining its endorsement and why it chose to endorse the candidate(s). EPAC must be CC'd on all candidate endorsements made by campus organizations.
- 4.2.4 Members of an organization may send emails or GroupMe messages, leaving the recipient list unsuppressed, to their organization with their own individual support for a certain candidate. However, a non-member cannot blitz an organization membership list.
- 4.2.5 Members of an organizational listserv (e.g., a Greek house listserv) may email out to that listserv, but students unaffiliated with these listservs may not email out to them.
- 4.2.6 Organizations are **prohibited** from using coercive measures to force members to vote for specific candidates. EPAC reserves the right to determine if a measure is coercive, at penalty of disqualification.

– VIOLATIONS AND APPEALS –

[5.1] Violations

5.1.1 Any student may report possible violations of the election rules to the EPAC email. Any and all reports will be kept anonymous. EPAC will investigate all possible violations. EPAC reviews reports of infractions of campaign rules and determines the appropriate response, up to and including disqualification of a candidate. Alleged violations will be discussed at pre-scheduled meetings during the campaign period. Until the potential violation is discussed, EPAC may request that the campaign suspend the relevant activity. Ultimately, the decision on sanctions is at the discretion of EPAC on a case-by-case basis, although the following guidelines will generally suggest the decision made by EPAC. These guidelines are not all-encompassing:

- **Tier 1 – Sanction: Warning**

A tier one offense is a violation that may have been inadvertent or can be easily remedied.

- **Tier 2 – Sanction: Suspension of a Specific Campaign Activity**

A tier two offense comes mainly from the candidate or the candidate's direct supporters. Tier two offenses harm another candidate.

- **Tier 3 – Sanction: Suspension of All Campaigning**

A tier three offense causes serious harm to the fairness of the elections process. The sanction may be extended for the duration of the election period but falls short of disqualification.

- **Tier 4 – Sanction: Immediate Disqualification and Removal from the Ballot**

A tier four offense causes irreparable damage to another candidate or to the fairness of the elections process. If EPAC finds that a candidate has committed a tier four offense, the candidate will be immediately disqualified and removed from the ballot.

5.1.2 Offenses, especially those that may lead to Tier 3 and Tier 4 sanctions, ***may involve a hearing at the discretion of EPAC.*** Refusal to appear at an EPAC hearing will result in immediate disqualification. Candidates may request a special hearing with EPAC within eight hours of the posting of the sanction. Regardless of the action taken, EPAC will notify the individual(s) who brought the complaint as well as the candidate(s) involved in the decision.

5.1.3 If a candidate or campaign is informed of the possibility of a violation, they may request a hearing.

- The decision to request a hearing — or not do so — will not impact the Committee's decision on sanctions in any way.
- EPAC will make every reasonable effort to schedule a prompt hearing with a candidate who requests one at a time convenient for the Committee and the relevant parties.
- In the case of a pending hearing, EPAC will send written notice and a description of the possible violation to the candidate in question prior to the hearing.
- **NO decision by the Committee about guilt or innocence will be made prior to the hearing.**
- At the hearing, the EPAC Chair will present the potential violation to the relevant parties present. The candidate will be given an opportunity to explain the violation in question.

- EPAC members will have the opportunity to ask questions of candidates, and the candidate or relevant parties will have the opportunity to respond.
- The Committee shall then meet following the meeting with the candidate or relevant parties to determine a verdict and, if a violation is deemed to have occurred, a suitable sanction.
- The Chair of EPAC will inform the candidate or relevant parties privately of the decision as promptly as possible.
- If a sanction is determined to have occurred, an official notice of the sanction can be released on social media, at the candidate's discretion.
 - A candidate is permitted to speak with The Dartmouth or other media organizations about their sanction, and are not limited in what they can say except by the other clauses of this code, such as, but not limited to, the prohibition on negative campaigning.

5.2] Appeals

- 5.2.1 If a candidate feels that a decision has been made unfairly by EPAC, they may request a second hearing with EPAC in writing. All second hearings must be requested via the EPAC email within 48 hours of the original decision. The committee will convene, and any parties involved will be given a reasonable opportunity to address violations or complaints. EPAC will then communicate in private and deliver their decision within 12 hours. Any candidate wishing to appeal above EPAC may bring their case to the EPAC Advisor, in the Office of Student Life.

– VOTING –

[6.1] Dates

- 6.1.1 Voting will take place over a single 24-hour period, beginning **Monday, Oct. 17 at 3:00 p.m. ET** and ending **Tuesday, Oct. 18 at 3:00 p.m. ET**. All elections will take place online.

[6.2] Voting System

- 6.2.1 EPAC uses a computer system for voting. Online voting will take place on the Dartmouth Groups portal. Voters will log in with their Dartmouth NetID and password.

[6.3] Absentee Voting

- 6.3.1 Students who are unable to vote during the allotted election period should reach out to EPAC prior to the election period to set up a special voting arrangement.

[6.4] Voting Complaints

- 6.4.1 Voting complaints must be brought to EPAC's attention within six hours of occurring. Complaints shall be addressed if they are brought to EPAC's attention by the end of the election period. If a complaint is received outside of these criteria, EPAC reserves the right to disregard the complaint.

[6.5] Ties and Runoffs

- 6.5.1 Runoffs will occur according to each organizational constitution. EPAC may issue new or revised campaign policies in case of a runoff election.

[6.6] Announcing the Results

- 6.6.1 Once the results of the elections have been verified by EPAC, the results will be announced in the following order:
- 1) EPAC will call each candidate and deliver their result. If the candidate does not answer,
 - 2) EPAC will send an email to the candidate.
 - 3) EPAC will release the results of the election to the student body via the listserv.

– ELECTION SCHEDULE –

The following schedule is subject to change before the beginning of the campaign period.

Saturday, 10/01 – Intent to Run Form opens at **9:00 a.m. ET**

Tuesday, 10/03 – Student Government Position Info Session at **8:00 p.m. ET in Collis 212**

Saturday, 10/08 – Intent to Run Form closes at **11:59 p.m. ET**

Sunday, 10/09 – Election Procedure Question & Answer session at **4:00 p.m. ET in Collis 212**

Monday, 10/10 – Campaigning begins at **12:01 a.m. ET**

Monday, 10/17 – Campaigning ends at 3:00 p.m. ET. Campaign Expenditure Sheets and Receipts due by **1:00 p.m. ET** to the EPAC email

Voting opens at **6:00 p.m. ET**

Tuesday, 10/18 – Election Day

Voting Closes at **6:00 p.m. ET**

– CANDIDATE EXPENDITURE SHEET –

Candidates who spend money on their campaigns or receive donations (see 2.7) must complete and send this form to the EPAC by email no later than 1:00 p.m. EDT, on Monday, October 17. Label and attach all receipts. **FAILURE TO DO SO WILL RESULT IN DISQUALIFICATION.** All candidates are required to contact the EPAC advisor via the EPAC email to discuss the proper use of this sheet. If you did not spend money on your campaign, you do NOT need to send in a sheet. If no receipts are available, note the expense and provide an explanation. If you are unsure if something needs to be included on the expense sheet, please contact the Chair of the EPAC.

Campaign finance limits:

House Senators: \$75 each

| Receipt # | Item | Location purchased/ source of donation | # of items | Cost (incl tax) |
|------------------|------------------------------------|---|---------------------------|----------------------------|
| <i>1</i> | <i>Chocolate chips for cookies</i> | <i>Price Chopper</i> | <i>4</i> | <i>\$20.00</i> |
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| | | | | |
| | | | TOTAL EXPENSES | |

Name:

Position:

Permanent address:

Hinman Box:

Dartmouth ID:

Address for reimbursement to be mail

