



Dartmouth College

Title: Student Director for SIPs

Department: Dartmouth's Center for Social Impact (DCSI)

Reports to: Associate Director

Category: Temporary (3-4 terms)

7-10 hours per week

Position Purpose

The Student Director of SIPs (Social Impact Practicums) at Dartmouth's Center for Social Impact(DCSI) is a paid position designed to provide project-specific support for the Social Impact Practicum initiative.

This includes, but is not limited to, the following: directly engaging with Dartmouth faculty members and Upper Valley community partners, supporting with students courses integrating a Social Impact Practicum, alignment with best practices, ongoing evaluation of SIPs reach and impact, social media savvy, and launching new course connections that combine community-based learning, experiential education, and academic coursework within the undergraduate curriculum at Dartmouth.

Due to the need for consistency in this position, the ideal candidate will be on-campus at least two (and ideally all three) of the terms during the next academic school year: Fall, Winter, and Spring.

Please note that the selected candidate is required to participate in a two-day training held before the start of the Fall term. This year, those training days will be September 13th-14th, 2019.

Key Accountabilities

General Responsibilities

- Work closely with the Associate Director to support courses and community partners integrating Social Impact Practicums across Dartmouth College and the Upper Valley community
- Gathering research for ongoing programmatic alignment with best practices
- Plan SIP events for, and with, Dartmouth faculty, community organizations, and students
- Coordinate the ongoing assessment and evaluation efforts
- Create and follows timelines for deliverables

Social Impact Practicum (SIP) Coordination

- Connect professionally with Dartmouth faculty and community organizations to scope projects
- Follow-up at regular intervals with community partners and faculty to ensure the smooth integration and implementation of the Social Impact Practicum in the course
- Meet with students taking the SIP course, as needed, and attend occasional course sessions
- Present on DCSI and the Social Impact Practicum initiative in classes, as requested
- Support the Associate Director in the gathering of the initial SIP projects

Campus-Community Communication

- Serve as an ambassador for SIPs with Dartmouth students, faculty, and community partners
- Design an annual brochure highlighting the courses and partnerships over the past year
- Update the DCSI website updates featuring SIP collaborations
- Lead the social media promotion of SIPs with regular photos, quotes, and data

Performs other duties as assigned

Position Requirements

Skills & Knowledge <ul style="list-style-type: none">▪ Interest in social impact work, social justice issues, non-profit and advocacy work▪ Strong organizational and interpersonal skills▪ Strong verbal and written communication skills▪ Proficient with technology and computer applications. Design experience a plus.▪ Demonstrated ability to work independently as well as in a collaborative team approach▪ Able to set goals and complete work on time	<ul style="list-style-type: none">▪ Knowledge of social justice issues and/or community building best practices▪ Commitment to diversity and to serving the needs of a diverse population▪ Demonstrated leadership and facilitation skills▪ Ability to maintain confidentiality▪ Highly self-motivated▪ Ability to manage the shifting priorities of both short-term tasks and long-term projects▪ Excellent attention to detail
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To Apply

Send Cover Letter and Resume to Ashley Doolittle at Ashley.T.Doolittle@dartmouth.edu by April 12th.

In your cover letter, please reference any previous experience you have had with a Social Impact Practicum at Dartmouth. In addition, please describe your interest in experiential learning based in the local community and/or the social issues that are the most potent for you right now.

Applications will be reviewed on a rolling basis until the deadline specified above.

Other Information

Compensation: \$11 per hour.
There will be no additional benefits.

Note: Possession of a valid U.S. driver's license and qualification as an Approved Driver under the Dartmouth College Driver Safety and Motor Vehicle Policy is desirable.