To request an accommodation for a student’s housing assignment because of a disability or chronic health condition, information from the treating and licensed clinical professional or health care provider must be submitted to Undergraduate Housing. The professional/provider must be thoroughly familiar with the student’s physical or psychological condition(s) and resulting functional limitations and/or restrictions. **We require that the professional/provider completing these forms is not a family member through blood, marriage or other legal arrangement.** The student must complete the top portion of the form below. The student, or their parent/legal guardian if under the age of eighteen (18), must fill out and sign the Authorization to Release Health Care Information below. This signature provides permission to the health care provider to complete the information requested on this form and to speak with an officer of Dartmouth College’s Undergraduate Housing Office and its representatives including Student Accessibility Services and the College Health Service (which the Undergraduate Housing Office consults as appropriate) regarding this request for a housing accommodation. The provider must fill out the remainder of this form and sign it. This completed form can be submitted to the addresses below:

Fax: 603-646-1677  
Mail: Undergraduate Housing Office  
Dartmouth College  
6231 North Massachusetts Hall  
Hanover, NH 03755  
Email: residential.life@dartmouth.edu

**Student fills out the section below. Please print or type.**

Student’s Name:  
(Last) __________________________________________________________________________ (First) __________________________________________________________________________ (MI)  

Dartmouth ID Number: ____________________  
Class Year: ____________________  

Term Requested accommodation is requested to begin (please circle):  
Fall  Winter  Spring  Summer
Authorization to Release Information

I authorize the provider listed below to release information and medical records related to my request to Dartmouth College Undergraduate Housing Office for the purpose of an accommodation to my housing assignment because of a disability, and to discuss this request with a representative of Undergraduate Housing, if necessary.

Name of Provider: ________________________________________________________________

Specialty: _______________________________________________________________________

Address (Street, City, State and Zip): ______________________________________________

_________________________________________________________________________________

Accommodation for a student’s housing assignment because of a disability or chronic health condition supersedes all other requests, including roommates.

I have read and understand the above information.

Student’s Signature

________________________________________________________ Date ______________________

Parent/ Legal Guardian Signature, if student is under 18

________________________________________________________ Date ______________________
Documentation for Accommodation Needs

Medical/Health Care Provider Completes and Signs Section Below

STUDENT’S NAME ___________________________________________________________

Provider Completes the Section Below:

To consider this student’s request for an accommodation because of a disability/chronic health condition in his/her housing assignment, Undergraduate Housing requires documentation of the student’s current medical condition and medical records from the treating and licensed clinical professional or health care provider thoroughly familiar with this student’s condition and his/her functional limitations and/or restrictions. All questions must be answered. If the spaces provided are not adequate, please attach a separate sheet of paper.

Please respond to the following items regarding the student named above:

1. Student’s disability/diagnosis:

2. When was this condition first diagnosed?

3. How would you describe the severity of this condition?

4. When was the student/patient last seen by you?

5. What treatment or medications have been prescribed?

6. Does the student’s disability/health condition significantly limit any major life activities? If yes, please describe the limitations and/or restrictions in detail.

7. Please state specific recommendations regarding the accommodation(s) this student needs in their housing assignment AND explain why such an accommodation is warranted, based upon the student’s physical or psychological condition(s).

8. If your recommendations are not possible, what alternatives could you suggest and what might be the impact be on the student.
9. For how long do you consider the information you provide in Items 1-3 above to be valid without reassessment and/or updated information?

[ ] The circumstances described in this form are permanent and stationary

[ ] The circumstances described in this form may not be permanent or stationary, but I expect no significant change through ________________, ____________

Month Year

All fields below must be complete to process

Signature of Provider
________________________________________________________ Date____________________ 

License # and state and/or other pertinent credentials:
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Print Name & Title
____________________________________________________________________________________

Address
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Phone __________________________________________

Fax ____________________________________________