



DARTMOUTH COLLEGE  
FACILITIES OPERATIONS & MANAGEMENT

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To: Troubleshooters  
From: Rupert Burtan, Senior Director of Operations  
Date: November 14, 2024  
Subj: Heat Watch Procedure 2024 - 2025

- 1. Temperature above 10 F - Heat watch once every 24 hours.**  
Residential Operations personnel Monday through Friday. Troubleshooters weekend, holidays, and break days. Troubleshooter coverage will be split between the second and third shifts.
- 2. Temperature below 10 F - Heat watch once per shift.**  
Residential Operations personnel Monday through Friday day shift. Troubleshooters each shift on weekends and holidays, and once each shift by the second and third shift troubleshooters on weekdays and break days.
3. It will be the responsibility of the occupants of privately owned houses to ensure that an adequate supply of fuel is on hand and that doors and windows are intact and closed when a building is turned over for heat watch. Residential Operations has the same responsibility for College-owned properties. If we find broken doors or windows after we take over heat watch or the fuel runs out, we will report the same and appropriate actions will be taken.
4. All Privately-owned fraternities have chosen to participate in the heat watch program. If during your rounds you notice a problem, please notify Bernard Haskell 603-381-3385.