**Event and Fiscal Management Plan**

*“Submit a detailed event and fiscal management plan in line with the mission and purpose of the organization.”*

The event and fiscal management plan should begin with the current term and include projections for the three (3) subsequent terms. If you will not be in a leadership role, consult with individuals who plan to remain active or do your best to diagram what the organization may do in future terms based on past precedent. Estimations of cost are acceptable; any expense over $75.00 needs to be itemized. Re-title the terms below accordingly (e.g.: Fall 2017) and delete any unused rows. Weekly meetings/practices can be summarized in one row. Please note: this should include all events *and/or* fiscal transactions of the organization. (e.g.: events that have no cost should be listed as well as fiscal transactions that are not part of an event.)

**(Delete the header and instructions before submitting.)**

Organization Name: Date Submitted:

Organization Mission Statement:

Event and Fiscal Management Overview: (use this space to describe budget functioning such as revenue generated, publishing costs, merchandise savings, department allotments, etc.)

Current Term:

|  |  |  |
| --- | --- | --- |
| Date | Event | Cost (if any) |
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|  |  |  |
|  |  |  |
|  |  |  |

Next Term:

|  |  |  |
| --- | --- | --- |
| Date | Event | Cost (if any) |
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|  |  |  |
|  |  |  |

Following Term:

|  |  |  |
| --- | --- | --- |
| Date | Event | Cost (if any) |
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|  |  |  |
|  |  |  |
|  |  |  |

Final Term:

|  |  |  |
| --- | --- | --- |
| Date | Event | Cost (if any) |
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